



Board of Directors Meeting Minutes December 12, 2007

Members Present	Paula Felver - President (Y), Pat Ruger –V.P. Programs (Y), Michael Krouse – V.P. Finance (Y), Dave Maynard – V.P. Professional Development (Y), Robert Nichter – Webmaster (Y), Kathi Heyes – V.P. Administration (Y), Dianne Minneman–V.P. Membership (Y), Dave Winters – V.P. Advertising (Y), Dale Vollenweider– Assistant to V.P. Programs (Y), Nancy Hoffman – Director of Profession Development (N), Greg McCormick – Director of Communications (Y)
Administration (Kathi Heyes)	<ul style="list-style-type: none"> Reviewed and approved November meeting minutes and December agenda.
Finance (Michael Krouse)	<ul style="list-style-type: none"> Financial report – will be preparing end-of-year 2007 report 2008 Budget Discussion: Reviewed and approved the new approach for several categorizations. Dave Maynard suggested we should start an inventory of all the ‘stuff’ that belongs to the chapter. Discussed the potential purchase of a lazer-pointer or mouse for the speakers to use during presentations. Dave will research and provide info. The draft of the budget was approved. Status? - Bills for 1) Roger Sipe - PAID, 2) Michelle Gladieux - PAID, 3) Don Halls (October) - PAID Status? - Invoice for ITT Advertising: Need to determine when the 90 days started and bill accordingly. Dave will research and report back.
Programs (Pat Ruger)	<ul style="list-style-type: none"> Future programs update: January and February are firm. Have several committed speakers, still working on dates. Do we want to still have the May meeting in a place other than Halls, as in years past? Yes. Location and topic to be determined. Idea for meeting – PM Framework
Professional Development (Dave Maynard / Nancy Hoffman)	<ul style="list-style-type: none"> Professional Development Report: December class is light. January class is getting folks signing up. Dave is noticing a trend of less attendees in the online class. More competition. The introduction of the PDU classes should generate interest, as will the PgMP class. Pursuing a CAPM class as well.
Membership (Dianne Minneman)	<ul style="list-style-type: none"> Membership report: Count last month – 126, this month – 123 (-3). 1 new member, 2 late renew, 6 non-renew, 4 renew. No new PMPs. Total membership PMPs – 77, which is 62%.
Communications (Greg McCormick)	<ul style="list-style-type: none"> Communications report. Kathi will send out schedule to all BOD.
Advertising (Dave Winters)	<ul style="list-style-type: none"> Advertising report: Dave looking at other sites for ideas. Promotional Items update: 20 usb drives left, 20-21 notebooks. OK to reorder? Has coupon for %10 off total purchase if by end-of-year. OK to reorder, along with pens.
Website (Bob Nichter)	<ul style="list-style-type: none"> Website report: Ready for January
Old Business	<ul style="list-style-type: none"> Bylaws – new format (Dave Maynard). Handbook is OK, OK to proceed with Bylaws. Speaker Gifts in 2008 – something other than certificate? Defer to January BOD Mtg. 2008 BOD Meetings – Kathi has reserved 1H-1, sent attendee list to Security.
New Business	<ul style="list-style-type: none"> GANTTHEAD program offering to NEIC PMI Chapter: Defer to January BOD
Next Meeting and Adjournment	<ul style="list-style-type: none"> Next BOD meeting is on Jan 9 at 5:30 p.m. to 6:30 p.m., Lincoln Building on Harrison St, first floor, room 1H-1. Next NEIC PMI Chapter meeting is on January 23 at 5:30 at Hall’s Guesthouse.