



Board of Directors Meeting Minutes
September 8, 2004

Members Present	Janice Eplett - President (Y), Paula Felver –V.P. Programs (Y), Michael Krouse – V.P. Finance (Y), Dave Maynard – V.P. Professional Development (Y), Robert Nichter – Webmaster (Y), Kathi Keeterle – V.P. Administration (Y), Dianne Minneman–V.P. Membership (Y), Regina Moorhead – V.P Communications (N), Pat Ruger – Assistant to V.P. Programs (Y)
Administration (Kathi Keeterle)	<ul style="list-style-type: none"> • May meeting minutes and September agenda were approved.
Finance (Michael Krouse)	<ul style="list-style-type: none"> • Michael distributed 3 reports: Account Balances Report, Budget Report and Transaction Report • Michael motioned to move money from checking to saving to earn interest. Approved.
Programs (Paula Felver)	<ul style="list-style-type: none"> • September Program – Randy Brown, General Manager of Memorial Coliseum, will speak on the expansion project • October Program – Bob Hobby will speak on the Trinity Lutheran Church Pipe Organ renovation. There was discussion on dinner – should it be before or after? This will be finalized at the October BOD. • No program in November • December Program – our own Michael Krouse will be speaking on the Lincoln PMO
Professional Development (Dave Maynard)	<ul style="list-style-type: none"> • PMP class – 23 currently enrolled. • Advertising – 4 ads in Fort Wayne Business Journal. • No interest in the PDU online Risk class, has been removed from the website. • End of Year – reminder to do the paperwork for the chapter to PMI for status as an Education Provider
Membership (Dianne Minneman)	<ul style="list-style-type: none"> • Membership report – currently 113 members.
Communications (Regina Moorhead)	<ul style="list-style-type: none"> • Communications report: Flyer for September program Any additional info re September speaker for next newsletter? Bio emailed to Regina. Financials info for next newsletter? No, don't put in. Online class info for next newsletter? Dave will write up and send to Regina. Looking into new format (not pdf) for email distribution. Do we have outstanding issues regarding missed newsletters? • Need to follow up on the credit for advertising for 2 months last year.
Website (Bob Nichter)	<ul style="list-style-type: none"> • Several small changes made to website over the summer. • Request: Fix the RSVP cancellation process • Request: setup generic email for the membership chairperson via the website. Others may follow depending on need.
Old Business	<ul style="list-style-type: none"> • Update of Privacy Laws and NEIC compliance: We will adhere to these policies, but will not publish info unless requested or receive complaints. • Email delivery problems – any updates? Still having problems, will try sending just the link to the newsletter on the website. • Issue brought up at May BOD Meeting: consider moving advertising to the office of Communications VP. BOD OK'd this change, but keep as is for the remainder of 2004, start with new BOD in 2005.
New Business	<ul style="list-style-type: none"> • Upcoming elections, open positions: VP Programs, VP of Administration, President. • Review Hall's contract: Need to do SOON for 2005. Need this for the officers before the 2005 planning can begin • Discussion: Do we want to continue having meetings on Tuesday nights? Same venue? Same type of Calendar? These are topics for consideration going into 2005 planning.

Next Meeting and Adjournment	<ul style="list-style-type: none">• Next BOD meeting is on Wednesday 9/8/04 5:30 p.m. to 6:30 p.m., Lincoln Building on Harrison St, first floor, room 1H-1• Next NEIC PMI meeting is on 9/28/04 at 5:30 p.m., Hall's Guest House
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